

BAI One – Time Importer Guide

Bureau of Animal Industry

Website : <http://www.bai.da.gov.ph/>





 PHILIPPINE STANDARD TIME 

11:07:33 AM
24 June 2015 Wednesday

OIE DECLARES PHILIPPINES FREE FROM FMD AND PPR

Monday, 15 June 2015 00:00

In the recently conducted 83rd General Session of the World Organization for Animal Health (OIE) on 24 to 29 May 2015 in Paris, France, the Philippines officially received recognition as country free from Foot and Mouth Disease (FMD) "without vaccination.

Moreover OIE also recognized the country free of Peste des Petits Ruminants (PPR), a highly contagious disease affecting small ruminants.

Published in [News](#)

[Read more...](#)

BAI TRAINS BGCPI ON FORAGE AND GOAT PRODUCTION

QUICK LINKS



CITIZEN'S CHARTER

A quick guide for BAI frontline services



BIDS AND AWARDS

Bidding Opportunities & Contracts Awarded



DA ONLINE

Sanitary and Phytosanitary (SPS) Import Clearance for Pet Animals



BAI ONE TIME LINK

DA - Pet Animals Importation Importer Registration



JOB OPPORTUNITIES

Become part of our team!

Select BAI One Time Link to proceed to registration

Register

<http://www.intercommerce.com.ph/registrationbai.asp>

DA - Pet Animals Importation Importer Registration

To register, simply fill out the form below with the correct information. All fields are necessary in order to complete the registration process. Please indicate a unique user name and 8 alphanumeric password.

First Name:

Last Name:

Citizenship:

Passport Number:

TIN:

** if you don't have a TIN, please indicate your Passport Number instead.*

Philippine Address:

Company:

Street:

City:

Country:

Postal/Zip Code:

Phone: - -

Address Abroad:

Street:

City:

Country:

Postal/Zip Code:

Phone: - -

Address Abroad:

Street:

City:

Country:

Postal/Zip Code:

Phone: - -

Email Address:

Password:

Confirm Password:

Item to be Imported:

After clicking 'Submit', the page will be directed to your application

Fill up the Mandatory Fields

Note : Quarantine Site is the province / City where you will stay here in the Philippines.

Item Page :

- Click **Item Lookup** to select the pet you are importing.
- Click **Save** when done
- For multiple items / breeds, after saving the first item, select another in the Item Lookup

SPS Clearance for DA

LOGOUT ▶

Application No.: CR01T15062401 Items: 0
Importer TIN: 123456789 No. of Packages: 0
Importer Name: Meg Guting Status: Incomplete
Importer Passport Number: 123456789

Save

Import Clearance to: BAI - NVQS - Live Animals
Date Created:
Purpose of Importation: Pet
Payment: Cash upon arrival
Procedure:
Quarantine Site: Metro Manila
(Province) Manila
Local Address:
Mode of Shipment: AIR
Country of Source: UNITED STATES
Port of Entry: Ninoy Aquino Intl Airport

Item Page

Importables(HS Code): Item Lookup
HS Code:
Description:
Quantity: HEADS
Weight: KG (1 Metric Ton = 1000 Kgs)
Breed: Please select Breed
---Others (Breed):
Age: MONTHS
Gender: MALE

Save Item

Send

Item LookUp

Please select Importables - Google Chrome

https://www.intercommerce.com.ph/WebCWS/Lookup-ImportablesDA1tym.asp?cn=%AD%B2%B7%A7%B9%B7%B8%B7%B8%A8%A6

Importables Lookup 4 records found. Displaying 1 to 4.

| | HS Code | HS Code (AHTN) | Commodity Description | Commodity Code | Additional Description | Tolerance | Country | Indentor | Exporter | Place of Source |
|-----------------------|----------|----------------|-----------------------|----------------|------------------------|-----------|---------|----------|----------|-----------------|
| <input type="radio"/> | 01069000 | 000 | Cats | 002 | | | | | | |
| <input type="radio"/> | 04069000 | 000 | Dogs | 001 | | | | | | |
| <input type="radio"/> | 05119911 | 000 | Goats | 004 | | | | | | |
| <input type="radio"/> | 01019030 | 000 | Horses | 003 | | | | | | |

HS Code :

Com Code :

Com Desc : Search

- Select the item by clicking the circle beside the item description then click Select button.

Once the Item is Saved, the status of the application would be 'Created'.

Click the '**Send**' button to submit your application to the Bureau of Animal Industry.

SPS Clearance for DA

Application No.: CR01T15062401 Items: 1
Importer TIN: 123456789 No. of Packages: 1
Importer Name: Meg Guting Status: Created
Importer Passport Number: 123456789

Save

Import Clearance to: BAI - NVQS - Live Animals
Date Created: 6/24/2015
Purpose of Importation: Pet
Payment Procedure: Cash upon arrival
Quarantine Site: Metro Manila
(Province) Local Address: Manila
Mode of Shipment: AIR
Country of Source: UNITED STATES
Port of Entry: Ninoy Aquino Intl Airport

Item Page

Importables(HS Code): Item Lookup
HS Code Description:
Quantity: HEADS
Weight: KG (1 Metric Ton = 1000 Kgs)
Breed: Please select Breed
--Others (Breed):
Age: MONTHS
Gender: MALE

Save Item

| Item # | No. of Packages | Item Code and Description | |
|--------|-----------------|---------------------------|------------------------|
| 1 | 1 | HEADS 001 - Dogs | delete |


Send

- After Sending, A message checking will prompt for you to certify that information encoded in your application is correct.
- Once sure, Click Agree , then Continue.
- Status of your Application will now be tagged as **UnderReview**, Approval will be done by BAI.

SPS Clearance for DA - Message Checking

Application # CR01T15062401

CERTIFICATION

1. I declare that these products will be used in accordance with all Philippine quarantine requirements as may be specified in the VQC/SPS Import Clearance to be issued for the importation and other DA rules and regulations relevant thereto.

2. I subscribe and declare to follow all the applicable provisions of the DA rules, regulations, standards on the importation of animals, animal products and animal byproducts, feeds, feed ingredients and other feed products, veterinary drugs and biological products into the country and other DA rules and regulations relevant thereto.

3. I declare that at the time of the filing of the application, the animals, animal products and animal byproducts, feeds, feed ingredients and other feed products, veterinary drugs and biological products that are to be imported are still in the country of origin and have not yet boarded in a vessel/aircraft.

4. I declare that the information I have provided herein are true and accurate to the best of my knowledge and belief.

I Agree

I Disagree

No error(s) found...

<< Back Continue >>

Email Notification

- An email notification will be sent to confirm your registration and application.

Sample Email

Sir/Madam:

Thank you for registering with the Bureau of Animal Industry.
Please check the status of your SPS Application: **EYF1T15062401**
by logging in to: <http://www.intercommerce.com.ph/> using your username:

Please DO NOT REPLY to this message. This is an automated email and your reply will not be received.

If you have any questions or clarifications, feel free to contact the Contact Numbers:
For Technical and Client Support 6328450509 or 6327521188
For BAI Import Policy 6329254343
Or email us at baisupport@intercommerce.com.ph.

Sincerely,
Intercommerce - BAI Support

Once the SPS Import Clearance has been approved, you may now print your application. Log on to www.Intercommerce.com.ph using your registered username and password

After Logging in your account

WebCWS

Welcome to the WebCWS ver 1.4.5 Main menu. Please select from the options below.



Select Create open SPS Import then click Submit.

Please select an action:

- Create/Open SPS Import Clearance for One Time Importer
- Go Back to Main Menu

Submit

Import Clearance (DA)

Please confirm your name:

---Please select your company---
---Please select your company---
0010212 - Siti Rahimah Yusoff

<< Back Next >>

Select **Company Name** / Importer Name then click Next.

Import Clearance (DA)

Please select an Agency:

BAI - NVQS - Live Animals ▼

Please select an action:

- Create a New Application
- Open an Existing Application
- Create from an Existing Application

<< Back

Next >>

Select an action,
Open an Existing Application, then
click **Next**

Open an Existing Application

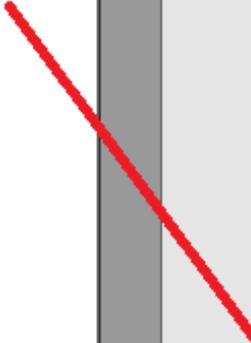
Importer Name : Evelyn Atanacio Jensen
Importer TIN : Ec3326059
Importer
Passport
Number : Ec3326059
Importation
Type : SPS Clearance
Destination : BAI - NVQS - Live Animals

Select an application: (1 Records Found. Displaying 1 to 1)

| Reference No. | Status | SPS Clearance Type | No. of Items | Entry Number | Creation Date |
|-------------------------------|----------|--------------------------|--------------------|---------------------|------------------|
| T041T16070301 | Approved | BAI | 1 | ICDABAIQ10816163191 | 7/3/2016 |

<< Back

Select application with
"Approved" status



| | | |
|------------|-----------------|----------------------|
| Reviewedby | Menandro Lagmay | 7/4/2016 11:34:35 AM |
| Endorsedby | Angel Singzon | 7/4/2016 1:44:38 PM |
| Approvedby | Simeon Amurao | 7/4/2016 1:44:58 PM |

SPS Clearance for DA ✕

Application No.: Items:

Importer TIN: No. of Packages:

Importer Name: Status:

Importer Passport Number:

[Document Requirements](#)

Import Clearance to:

Date Created:

Purpose of Importation:

Payment Procedure:

Quarantine Site:

(Province)

Local Address:

Mode of Shipment:

Country of Source:

Port of Entry:

Item Page

Importables(HS Code):

HS Code Description:

Quantity:

Weight: (1 Metric Ton = 1000 Kgs)

Breed:

---Others (Breed):

Age:

Gender:

| Item # | No. of Packages | Item Code and Description |
|--------|-----------------|---------------------------|
| 1 | 1 | HEADS 001 - Dogs |

To print your SPS IC, click **Clearance (Front)**, **Clearance (back)**, **Clearance (back)**



Send



Clearance (front)



Clearance (back)



Clearance (back2)

Sample SPS Import Clearance

| | | | |
|--|--|--|--------------------------------------|
|  Republic of the Philippines Department of Agriculture BUREAU OF ANIMAL INDUSTRY | | SPS Import Clearance | |
| This SPS Import Clearance is good for a single shipment only. | | | |
| 1. SPS Import Clearance No. ICDABAIQ10816163191 | 2. Place Issued QUEZON CITY | 3. Date Issued 7/4/2016 | 4. Must Ship Out by Date 9/2/2016 |
| 5. Name of Importer Evelyn Asinacio Jansen | | 6. Business Address of Importer / Handler / Company Hallow tree ridge road 9 fairfield Greenlands community, marikina | |
| 7. TIN Ec3326059 | 8. Contact No. | | |
| 9. Name of Manufacturer / Producer / Plant | | 10. Business Address of Manufacturer / Producer/ Plant | |
| 11. Establishment No. of Manufacturer/ Producer / Plant | | 13. Address of Exporter / Supplier | |
| 12. Name of Exporter / Supplier | | 13. Address of Exporter / Supplier | |
| 14. Country of Source SAUDI ARABIA | 15. Country of Origin via SAUDI ARABIA | 16. Place of Origin | |
| 17. Purpose of Importation: Pet | | | |
| 18. Tariff Code | 23. Description / Specification / Classification | 24. Quantity & Unit of Measure | 25. Allowable Tolerance (% of qty) |
| 19. Product / Commodity Name 20. Brand Name 21. Generic Common Name 22. Scientific / Chemical Name | | | |
| | Dog/Mabaw, FEMALE 78 MONTHS | 1 HEAD | |
| 27. Port of Entry (Indicative) Ninoy Aquino Int'l Airport | | | |
| 28. Quarantine Site for live plants / animals / fish Batangas | | 29. Final Destination / Warehouse / Cold Storage / Plant | |
| 30. Recommending Approval | | 32. Authentication NSW Reference No. | |
| 31. Approval | |  | |

| | |
|--|--|
|  Republic of the Philippines Department of Agriculture BUREAU OF ANIMAL INDUSTRY | SPS Import Clearance  |
| 33. Import Conditions 1. I declare that these products will be used in accordance with all Philippines quarantine requirements as may be specified in the VQC to be issued for the importation and other DA rules and regulations relevant thereto. 2. I subscribe and declare to follow all the applicable provisions of the DA rules, regulations, standards, on the importation of meat and meat products into the Country and other DA rules and regulations relevant thereto. 3. I declare that at the time of the filing of this application, the animals or animal products or animal by-products or meat and meat products that are to be imported are still in the country of origin and have not yet boarded in a vessel/aircraft. 4. I declare that the information I have provided herein are true and accurate to the best of my knowledge and belief. This importation is subject to DA existing rules and regulations and to the following conditions stated at the back hereof. This Clearance shall be valid for only one shipment. Failure to import the quantity allowed will result in a forfeiture of the right to import the balance. Please see additional conditions on third page | |
| 34. Other Conditions / Requirements Applications to import pet animals shall be subject to the following conditions: 1. That the animals should be accompanied by a health certificate issued shortly before shipment by the proper veterinary authority of the country of origin stating that the animals have been carefully examined and found to be free from and have not been exposed to dangerous communicable animal diseases; 2. That in countries not considered free of rabies, an additional certification is required to the effect that there are no cases of rabies within a twenty (20) kilometer radius from the point of origin during the last six (6) months; 3. That the animals should be accompanied by a valid vaccination certificate against rabies, canine distemper, infectious hepatitis leptospirosis, canine parvovirus or feline panleucopenia. For countries considered to be free from rabies, vaccination could be waived; 4. That the animals were treated for internal and external parasites; 5. If the animal arrived unaccompanied by said health and vaccination certificates or are showing signs of dangerous communicable animal disease, they must be quarantined and/or disposed of at the discretion of the Director of Animal Industry; 6. Four months old and above are only allowed to ship to the Philippines; | |
| 35. Import Clearance Fee | 1607030004 |
| 37. This application is subject to DA existing rules and regulations and to the following conditions stated at the back hereof. | |
| 38. Confirms / Acceptance [Signature over Printed Name of Importer] | |
| 39. Date Signed | |
| To be Accomplished by the DA Border Inspector at the Port of Entry | |
| 40. Signature over Printed Name of Inspecting Officer | |
| 41. Date Inspected | |
| 42. DA Border Inspector's Report No. | |
| 43. Inspector's Stamp | |
| 44. Fees Collected | |
| 45. CR No. | |

| | |
|--|---|
|  Republic of the Philippines Department of Agriculture BUREAU OF ANIMAL INDUSTRY | SPS Import Clearance  ICDABAIQ10816163191 |
| 33. Import Conditions Applications to import pet animals shall be subject to the following conditions: 1. That the animals should be accompanied by a health certificate issued shortly before shipment by the proper veterinary authority of the country of origin stating that the animals have been carefully examined and found to be free from and have not been exposed to dangerous communicable animal disease; 2. That in countries not considered free of rabies, an additional certification is required to the effect that there are no cases of rabies within a twenty (20) kilometer radius from the point of origin during the last six (6) months; 3. That the animals should be accompanied by a valid vaccination certificate against rabies, canine distemper, infectious hepatitis leptospirosis, canine parvovirus or feline panleucopenia. For countries considered to be free from rabies, vaccination could be waived; 4. That the animals were treated for internal and external parasites; 5. If the animal arrived unaccompanied by said health and vaccination certificates or are showing signs of dangerous communicable animal disease, they must be quarantined and/or disposed of without compensation at the discretion of the Director of Animal Industry; 6. Four months old and above are only allowed to ship to the Philippines; 7. The approval import permit is valid only for two (2) months from date of approval. 8. The importer should pay the inspection and SPS Import Clearance fees at the BAI Quarantine office at the Port of Entry upon arrival. SPS Import Clearance Fee P100.00 Inspection Fee - First two heads P250.00 - In excess of 2 heads P500.00/head SPS Luggage Fee P55.00 | |